

**Rochester Joint Schools Construction Board**  
**Monthly Meeting Minutes**  
**October 9, 2018**  
**4:30 PM**

**Present**

Chairman Allen Williams, Vice Chair Michael Schmidt, Rosiland Brooks-Harris, I. Geena Cruz, Norman Jones and ICO Brian Sanvidge. Thomas Richards was away. Also present: General Counsel Greg McDonald; Savin Program Directors Pépin Accilien and Roland Coleman.

**Chairman Williams convened the meeting at 4:37 pm.**

**Approval of Minutes**

Monthly Meeting held on September 10, 2018

Motion by Board Member Cruz

Second by Board Member Brooks-Harris

Approved 4-0 with Member Jones not yet arrived and Member Richards away

**Consent Agenda Items**

**Resolution 2018-19: 57**

**Insurance Requirements Waiver for MEH Consulting – Schools 10 & 22**

**By Board Member Brooks-Harris**

WHEREAS, the Rochester School Facilities Modernization Program Act (the “Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the Board of Education (“BOE”) has approved the comprehensive Master Plan for Phase 2 (BOE Resolution 2015-16: 630); and

WHEREAS, the Superintendent has identified and confirmed the projects for Phase 2 of the RSMP and the RSJCB has received New York State Education Department and New York State Comptroller’s approval of the comprehensive Master Plan for Phase 2; and

WHEREAS, these identified projects (the “Phase 2 Schools”) include: Dr. Walter Cooper Academy School 10 (“School 10”) and Abraham Lincoln School 22 (“School 22”); and

WHEREAS, for Phase 2 of the RSMP, the RJSCB established certain insurance coverage limit coverages required to be obtained and maintained by consultants and subconsultants working on Phase 2 of the RSMP; and

WHEREAS, MEH Consulting (“MEH”) has requested a waiver of the \$3,000,000 umbrella liability coverage on the grounds that such coverage is excessive in relation to their limited scope of reviewing environmental reports, and has further requested that the Board accept a \$1,000,000 umbrella liability policy in lieu thereof; and

WHEREAS, MEH has provided proof that it maintains commercial general liability coverage of \$1,000,000 per occurrence and \$3,000,000 in the aggregate, as well as professional liability coverage of \$1,000,000 per occurrence and \$2,000,000 in the aggregate; and

WHEREAS, the RJSCB’s insurance consultant has recommended that the RJSCB approve the waiver based upon the limited scope of work performed by MEH and the adequacy of the level of primary general liability insurance coverage maintained by MEH; and

WHEREAS, the M/WBE and Services Procurement Committee reviewed and discussed the waiver request at its meeting on October 4, 2018, and, after due deliberation, it approved the forwarding of the waiver request to the full Board for its consideration.

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby waives the requirement that MEH umbrella liability aggregate coverage of \$2,000,000 and accepts MEH’s umbrella liability aggregate coverage of \$1,000,000 for the School 10 and School 22 projects.

**Second by Vice Chair Schmidt**  
**Approved 4-0 with Member Jones not yet arrived and Member Richards away**

**Resolution 2018-19: 58**  
**Change Order #6 to Manning Squires Hennig Contract (Edison)**

**By Board Member Brooks-Harris**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, Edison Technology Campus (“Edison”) is one of the projects included in Phase 2b of the RSMP, as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the general contractor contract to Manning Squires Hennig Co., Inc. (“MSH”) for the Edison project in Phase 2b (Resolution 2017-18: 137); and

WHEREAS, the RJSCB entered into a contract with MSH (Resolution 2017-18: 137) dated February 6, 2018 (the “Contract”), to perform the scope of services defined in the contract documents as the general contractor’s scope of work; and

WHEREAS, following the execution of the Contract, MSH, along with Buffalo Construction Consultants, Inc. (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were

then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #6 includes the following items:

1. Fireproofing Exterior Steel                      \$65,884.00

The total amount of Change Order #6 is \$65,884.00; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that MSH's Contract should be amended to add these scope items for an increase in the Contract Sum of \$65,884.00; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its October 4, 2018 meeting and after due deliberation, it approved the request to amend the Contract.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Order to MSH's Contract between the Board and Contractor dated February 6, 2018 as set forth above are hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute Change Order to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Vice Chair Schmidt**

**Approved 4-0 with Member Jones not yet arrived and Member Richards away**

**Resolution 2018-19: 59**

**Change Orders #3 & #4 to Concord Electric (Edison)**

**By Board Member Brooks-Harris**

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, Edison Technology Campus ("Edison") is one of the projects included in Phase 2b of the RSMP, as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the electrical contractor contract to Concord Electric ("Concord") for the Edison project in Phase 2b (Resolution 2017-18: 137); and

WHEREAS, the RJSCB entered into a contract with Concord (Resolution 2017-18: 137) dated February 6, 2018 (the "Contract"), to perform the scope of services defined in the contract documents as the electrical contractor's scope of work; and

WHEREAS, following the execution of the Contract, Concord, along with Buffalo Construction Consultants, Inc. (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #3 includes the following items:

1. Room 2E2 Temporary Computer Room	\$17,762.85
2. Room 1D8 Electrical Work	\$25,262.46

The total amount of Change Order #3 is \$43,025.31; and

WHEREAS, Change Order #4 includes the following items:

1. Makerspace Soffit Lighting	\$7,473.77
-------------------------------	------------

The total amount of Change Order #4 is \$7,473.77; and

WHEREAS, the Construction Manager and the Program Manager believe that the change orders work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that Concord's Contract should be amended to add these scope items for an increase in the Contract Sum of \$50,499.08; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its October 4, 2018 meeting and after due deliberation, it approved the request to amend the Contract.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to Concord's Contract between the Board and Contractor dated February 6, 2018 as set forth above are hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Vice Chair Schmidt**

**Approved 4-0 with Member Jones not yet arrived and Member Richards away**

**Resolution 2018-19: 60**

**Change Orders #25, #26 & #27 to Manning Squires Henning (Monroe 2b)**

**By Board Member Brooks-Harris**

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"),

which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the James Monroe High School ("Monroe 2b") is one of the projects included in Phase 2b of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the general construction contract to Manning Squires Henning ("MSH") for the Monroe 2b project (Resolution 2017-18: 52); and

WHEREAS, the RJSCB entered into a contract with MSH (Resolution 2017-18: 52) dated September 11, 2017 (the "Contract"), to perform the scope of services defined in the contract documents as the general contractor's scope of work; and

WHEREAS, following the execution of the Contract, MSH, along with The Pike Company (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #25 includes the following item:

- |                                   |            |
|-----------------------------------|------------|
| 1. Additional Office              | \$4,372.00 |
| 2. Radiant Ceiling Panel Location | \$7,190.00 |
| 3. Custodial 123A Ceiling         | \$981.00   |

The total amount of Change Order #25 is \$12,543.00; and

WHEREAS, Change Order #26 includes the following item:

- |                                  |            |
|----------------------------------|------------|
| 1. Vestibule 1C-10 Door Operator | \$1,839.00 |
| 2. Field Paint Fixtures          | \$1,675.54 |
| 3. OH Door Operator Relocation   | \$295.00   |
| 4. Remedial Work @ Gym Wall      | \$2,945.00 |
| 5. Wash Room Revisions           | \$5,945.00 |

The total amount of Change Order #26 is \$12,699.54 and

WHEREAS, Change Order #27 includes the following item:

- |                                 |             |
|---------------------------------|-------------|
| 1. Pearl Street Façade Cleaning | \$26,377.00 |
|---------------------------------|-------------|

The total amount of Change Order #27 is \$26,377.00; and

WHEREAS, the Construction Manager and the Program Manager believe that the change orders work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that MSH's Contract should be amended to add the scope items described in above-reference change orders for an increase in the Contract Sum of \$51,619.54; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its October 4, 2018 meeting and after due deliberation, it approved the request to amend the Contract as set forth herein.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to MSH's Contract between the Board and Contractor dated September 11, 2017 as set forth above are hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Vice Chair Schmidt**

**Approved 4-0 with Member Jones not yet arrived and Member Richards away**

**Resolution 2018-19: 61**

**Change Orders #18 & #19 to Concord Electric (Monroe 2b)**

**By Board Member Brooks-Harris**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the James Monroe High School (“Monroe 2b”) is one of the projects included in Phase 2b of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the electrical construction contract to Concord Electric Corp. (“Concord”) for the Monroe 2b project (Resolution 2017-18: 52); and

WHEREAS, the RJSCB entered into a contract with Concord (Resolution 2017-18: 52) dated September 11, 2017 (the “Contract”), to perform the scope of services defined in the contract documents as the electrical contractor’s scope of work; and

WHEREAS, following the execution of the Contract, Concord, along with The Pike Company (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #18 includes the following item:

1. Schedule Acceleration - Aug. 13<sup>th</sup> - Sept. 1<sup>st</sup> \$6,489.46
2. Schedule Acceleration – Sundays Aug. 19<sup>th</sup> & Aug. 26<sup>th</sup> \$9,388.25

The total amount of Change Order #18 is \$15,877.71; and

WHEREAS, Change Order #19 includes the following item:

1. Area B Water Damage Work \$766.21
2. Additional Moving Due to Project Delay \$4,035.12
3. Furring Corridors 1C-5A & 1C-6 \$427.50
4. Main Portico Electrical \$865.71
5. Lobby A113 Vending & Monitors \$2,864.03

The total amount of Change Order #19 is \$8,958.57 and

WHEREAS, the Construction Manager and the Program Manager believe that the change orders work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB’s M/WBE and Services Procurement Committee (the “Committee”) that Concord’s Contract should be amended to add the scope items described in above-reference change orders for an increase in the Contract Sum of \$24,836.28; and

WHEREAS, the Committee considered and discussed the Program Manager’s recommendation at its October 4, 2018 meeting and after due deliberation, it approved the request to amend the Contract as set forth herein.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to Concord's Contract between the Board and Contractor dated September 11, 2017 as set forth above are hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Vice Chair Schmidt**

**Approved 4-0 with Member Jones not yet arrived and Member Richards away**

**Resolution 2018-19: 62**

**Change Order #1 MA Ferrauilo Plumbing & Heating (School 2)**

**By Board Member Brooks-Harris**

WHEREAS, the Rochester School Facilities Modernization Program Act (the "Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the Clara Barton School No. 2 ("School 2") is one of the projects included in Phase 2c of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, Phase 2c of the RSMP includes general construction, mechanical, plumbing and electrical work at School 2; and

WHEREAS, the RJSCB approved the award of the plumbing work to MA Ferrauilo Plumbing & Heating ("MA Ferrauilo") for the School 2 project in Phase 2c (Resolution 2017-18: 181); and

WHEREAS, the RJSCB entered into a contract with MA Ferrauilo (Resolution 2017-18: 181) dated May 7, 2018 (the "Contract"), to perform the scope of services defined in the contract documents as the plumbing contractor's scope of work; and

WHEREAS, following the execution of the Contract, MA Ferrauilo, along with The Pike Company (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #1 includes the following item:

1. Flush Valves per New District Standard \$44,379.00

The total amount of Change Order #1 is \$44,379.00; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that MA Ferrauilo's Contract should be amended to add these scope items for an increase in the Contract Sum of \$44,379.00; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its October 4, 2018 meeting and after due deliberation, it approved the request to amend the Contract.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Order to MA Ferrauilo's Contract between the Board and Contractor dated May 7, 2018 as set forth above are hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute Change Order to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Vice Chair Schmidt**

**Approved 4-0 with Member Jones not yet arrived and Member Richards away**

**Resolution 2018-19: 63**

**Additional FF&E Purchase Order – School 7**

**By Board Member Brooks-Harris**

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology ("DWT") program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the RJSCB's Move Management Consultant (Vargas Associates) prepared bid documents for the Furniture, Fixtures and Equipment ("FF&E") bid associated with the following Phase 2a and Phase 2b projects: Monroe, School 7, School 16, Edison Campus, School Without Walls, Dr. Freddie Thomas Learning Center and School 1/15 (the "2a/2b FF&E Projects"); and

WHEREAS, the RJSCB authorized the release of the FF&E bid documents for the 2a/2b FF&E Projects at its regular meeting on November 13, 2017 (Resolution 2017-18: 92); and

WHEREAS, the RJSCB rejected all of the bids received on December 18, 2017 and authorized the re-bidding of the 2a/2b FF&E Projects on or about January 2, 2018; and

WHEREAS, the Program Manager received bids on January 2, 2018 per the deadline stipulated in the Request for Bids for the 2a/2b FF&E Projects, and those bids were subsequently publicly opened and read aloud at the location stated in the Request for Bids; and



WHEREAS, the Virgil I. Grissom School No. 7 (“School 7”) is one of the projects included in Phase 2a of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB at its regular meeting approved the selection of Facilities Equipment & Services Inc. (“FES”), FM Office Products (“FM Office”), Hertz Furniture (“Hertz”) and Kraftwerks (“Kraftwerks”) as four of the FF&E suppliers for the Phase 2a School 7 project (Resolution 2017-18: 138); and

WHEREAS, the RJSCB issued a purchase order purchase order to FES in the amount of \$60,000.00, a purchase order to FM Office in the amount of \$148,500.00, a purchase order to Hertz in the amount of \$125,000.00, and a purchase order to Kraftwerks in the amount of \$40,000.00 all for FF&E for the Phase 2a School 7 project; and

WHEREAS, the Move Manager and the Program Manager recommended to the RJSCB’s M/WBE and Services Procurement Committee (the “Committee”) that an additional purchase order in the amount of \$1,193.46 be issued to FM Office for the procurement and installation of additional FF&E at School 7; and

WHEREAS, the Committee, at its October 4, 2018 meeting, considered and discussed the Program Manager’s recommendation to issue an additional purchase order to FM Office in the amount of \$1,193.46, and after due deliberation, it approved the request by the Program Manager to issue the additional purchase order in the recommended amount.

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Move Manager and the Program Manager to issue the additional purchase order to FM Office in the amount specified, related to the furniture, fixtures, and equipment purchases for School 7 in Phase 2a of the RSMP; and
2. The RJSCB’s Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute a purchase order that is consistent with this approval and in an acceptable form to the Chair upon the advice of the RJSCB’s general counsel.

**Second by Vice Chair Schmidt**

**Approved 4-0 with Member Jones not yet arrived and Member Richards away**

**Resolution 2018-19: 64**

**Additional Moving Services – Edison Technology Campus**

**By Board Member Brooks-Harris**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT”) program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, Edison Technology High School (“Edison”) is one of the projects included in Phase 2b of the RSMP, as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the selection of Boulter Industrial Contactors, Inc. (“Boulter”) as the moving company for the Edison project (Resolution 2017-18: 165); and

WHEREAS, the RJSCB issued a purchase order to Boulter dated April 10, 2018; and

WHEREAS, Boulter has submitted a proposal to the Move Manager for additional work associated with the relocation of contents and industrial machinery located in 1D8 to accommodate the need for an additional computer lab; and

WHEREAS, the Program Manager and Move Manager reviewed the proposed additional costs and determined that they are fair and reasonable for the work being performed; and

WHEREAS, at its October 4, 2018 meeting, the M/WBE and Services Procurement Committee considered the Program Manager’s and Move Manager’s recommendation to accept the proposal from Boulter to perform the additional work in the amount of \$19,392.70 and it approved the proposal for additional services.

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Program Manager and Move Management Consultant to accept the proposal for additional moving services as set forth above; and
2. The RJSCB Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute and deliver a purchase order to the above named firm in the amount listed above in substantially the form included in the Request for Bids with such changes as the Chair may approve (the Chair’s signature thereon being conclusive evidence of such approval) on the advice of the Program Manager and the RJSCB’s general counsel.

**Second by Vice Chair Schmidt**

**Approved 4-0 with Member Jones not yet arrived and Member Richards away**

**Resolution 2018-19: 65**

**Authorization to Release DWT Mini-Bid Package #5 (Phase 2ab)**

**By Board Member Brooks-Harris**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT-2”) program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the RJSCB’s Program Manager has been working with the Technology Consultant, Millennium Strategies (“Millennium”), to prepare a request for bid package for the DWT-2 project for uninterruptible power supply, microphones and large screen monitors for the Phase 2 schools to be known as the “DWT-2 Mini-Bid Package #5”; and

WHEREAS, the commodities procured as a part of the Phase 2 DWT Mini-Bid Package #5 will be bid off of a New York State Office of General Services contract (“State Contract”); and

WHEREAS, the DWT-2 Mini-Bid Package #5 is proposed to be released for bid beginning October 9, 2018; and

WHEREAS, the Program Manager received State Education Department approval of the designs for the DWT-2 projects on July 12, 2016; and

WHEREAS, on September 18, 2018, Millennium requested authorization from the RJSCB to release the DWT-2 Mini-Bid Package #5; and

WHEREAS, the RJSCB M/WBE and Services Procurement Committee considered and discussed Millennium's request at its October 4, 2018 meeting, and after due deliberation, it approved the request to release the DWT-2 Mini-Bid Package #5.

THEREFORE, BE IT RESOLVED:

1. The RJSCB, through its Program Manager, shall proceed with the issuance of a DWT-2 Mini-Bid Package #5 in order to maintain the overall project schedule; and
2. Also, prior to issuance, the Program Manager and Millennium will work with the RJSCB's general counsel to further develop and finalize the DWT-2 Mini-Bid Package #5, including the General Conditions of the Contract and the Purchase Order forms; and
3. The M/WBE and Services Procurement Committee, with the advice and recommendations of the Program Manager, is authorized on behalf of the RJSCB to review the bid responses and recommend to the RJSCB the lowest responsible bidders.

**Second by Vice Chair Schmidt**

**Approved 4-0 with Member Jones not yet arrived and Member Richards away**

#### **Action Item**

**Resolution 2018-19: 69**

**Recognizing Services of Bob Brown**

**By Board Member Cruz**

WHEREAS, the Rochester School Facilities Modernization Program Act (the "Act") established the Rochester Joint Schools Construction Board ("RJSCB"), a seven-voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, Mr. Brown was appointed as a charter member of the RJSCB in October 2008 and re-appointed in December 2014 following the Governor's approval of the Phase 2 Legislation; and

WHEREAS, Mr. Brown has provided leadership, commitment and expertise to the RJSCB during his tenure on the Board; and

WHEREAS, Mr. Brown has shown an unparalleled level of dedication to the students of the Rochester City School District through his service as a charter member of the RJSCB;

THEREFORE, BE IT RESOLVED,

1. The Rochester Joint Schools Construction Board hereby recognizes Mr. Bob Brown's service to the Board and gratefully acknowledges his contributions as a Board Member beginning in October 2008 through September 2018.

**Second by Board Member Brooks-Harris**

**Approved 4-0 with Member Jones not yet arrived and Member Richards away**

**Resolution 2018-19: 66**  
**Authorization to Release DWT Mini-Bid Package #6 (Phase 2ab)**

**By Board Member Brooks-Harris**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT-2”) program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the RJSCB’s Program Manager has been working with the Technology Consultant, Millennium Strategies (“Millennium”), to prepare a request for bid package for the DWT-2 project for unit pricing for low voltage work at Monroe High School, School 16, School Without Walls and/or School 7 to be known as the “DWT-2 Mini-Bid Package #6”; and

WHEREAS, the DWT-2 Mini-Bid Package #6 is proposed to be released for bid beginning October 9, 2018; and

WHEREAS, the Program Manager received State Education Department approval of the designs for the DWT-2 projects on July 12, 2016; and

WHEREAS, on September 18, 2018, Millennium requested authorization from the RJSCB to release the DWT-2 Mini-Bid Package #6; and

WHEREAS, the RJSCB M/WBE and Services Procurement Committee considered and discussed Millennium’s request at its October 4, 2018 meeting, and after due deliberation, it approved the request to release the DWT-2 Mini-Bid Package #6.

THEREFORE, BE IT RESOLVED:

1. The RJSCB, through its Program Manager, shall proceed with the issuance of a DWT-2 Mini-Bid Package #6 in order to maintain the overall project schedule; and
2. Also, prior to issuance, the Program Manager and Millennium will work with the RJSCB’s general counsel to further develop and finalize the DWT-2 Mini-Bid Package #6, including the General Conditions of the Contract and the Purchase Order forms; and
3. The M/WBE and Services Procurement Committee, with the advice and recommendations of the Program Manager, is authorized on behalf of the RJSCB to review the bid responses and recommend to the RJSCB the lowest responsible bidders.

**Second by Vice Chair Schmidt**  
**Approved 4-0 with Member Jones not yet arrived and Member Richards away**

**Resolution 2018-19: 67**  
**Professional Artistic Services Selection – Phase 2**

**By Board Member Brooks-Harris**

WHEREAS, the Rochester School Facilities Modernization Program Act (the “Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the Board of Education (“BOE”) has approved the comprehensive Master Plan for Phase 2 (BOE Resolution 2015-16: 630); and

WHEREAS, the Superintendent has identified and confirmed the projects for Phase 2 of the RSMP and the RSJCB has received New York State Education Department and New York State Comptroller’s approval of the comprehensive Master Plan for Phase 2; and

WHEREAS, the RJSCB has identified the need for professional artistic services for eight of the Phase 2 schools: Edison Technical Center, Clara Barton School No. 2, George Mather Forbes No. 4, Virgil I. Grissom School No. 7, Dr. Walter Cooper Academy School No. 10, The Children’s School of Rochester No. 15, Abraham Lincoln School No. 22, and The Flower City School No. 54; and

WHEREAS, the RJSCB issued request for proposals for Professional Artistic Services for the above-listed Phase 2 Projects on July 26, 2018 (Resolution 2018-19: 30); and

WHEREAS, the RJSCB received three proposals as of the date and time specified in the RFP, and promptly distributed those proposals to the RJSCB members; and

WHEREAS, a selection committee made up of the RJSCB Chair and representatives of the Program Manager interviewed three responding firms on September 28, 2018; and

WHEREAS, the Program Manager subsequently recommended two finalists to present to the M/WBE and Services Procurement Committee (the “Committee”) at its meeting held on October 4, 2018; and

WHEREAS, at the Committee meeting held on October 4, 2018, after due deliberation by the Committee, the following firms were identified as being highly qualified and fiscally responsive to the RJSCB’s Rochester Schools Modernization Program for the specific projects set forth below:

<u>PROJECT NAME</u>	<u>FIRM</u>	<u>CONTRACT AMOUNT</u>
Edison Technical Center	Coloring on Canvas	NTE \$18,600
Clara Barton School No. 2	Coloring on Canvas	NTE \$19,035
George Mather Forbes No. 4	Coloring on Canvas	NTE \$31,000
Virgil I. Grissom School No. 7	Coloring on Canvas	NTE \$33,965
Dr. Walter Cooper Academy School No. 10	Coloring on Canvas	NTE \$16,000
The Children’s School of Rochester No. 15	Coloring on Canvas	NTE \$25,200
Abraham Lincoln School No. 22	Shawn Dunwoody	NTE \$23,600
The Flower City School No. 54	Coloring on Canvas	NTE \$23,000

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the above-named firms to provide Professional Artistic Services as indicated above for the Phase 2 projects of the RSMP; and
2. The RJSCB Chair is hereby authorized, in in the name and on behalf of the RJSCB, to execute and deliver individual Agreements (the “Agreement”) with each firm named above in substantially the form previously

approved by the RJSCB as an attachment to the RFP, for Professional Artistic Services, with such changes as the Chair may approve (the Chair's signature thereon being conclusive evidence of such approval) on the advice of the Program Manager and the RJSCB's general counsel.

**Second by Vice Chair Schmidt**

**Approved 4-0 with Member Jones not yet arrived and Member Richards away**

**Resolution 2018-19: 68**

**Pay Requisition Summary Acceptance (September 2018)**

**By Board Member Brooks-Harris**

WHEREAS, the Rochester School Facilities Modernization Program Act ("School Modernization Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB developed a pay requisition approval procedure with input from its Counsel, the M/WBE and Services Procurement Committee, members of the accounting department of Rochester City School District, and the RJSCB's independent auditing firm; and

WHEREAS, the RJSCB, at its regular monthly meeting on September 12, 2011, adopted the pay requisition approval procedure (Resolution 2011-12: 23) ("Pay Requisition Approval Procedure"); and

WHEREAS, the RJSCB, at its regular monthly meeting on September 10, 2012, revised the Pay Requisition Approval Procedure (Resolution 2012-13: 37) to include the Trustee as paying agent for construction related payments; and

WHEREAS, the RJSCB, at its regular monthly meeting on April 7, 2014, revised the Pay Requisition Approval Procedure (Resolution 2013-14: 257) to include discussion of the Pay Requisition Summary by the Finance Committee and certain verification activities by the Program Manager following each monthly Board meeting; and

WHEREAS, the RJSCB, at its regularly monthly meeting on January 17, 2017, revised the Pay Requisition Approval Procedure (Resolution 2016-17: 118) to add certain additional internal controls to assist the RJSCB by clarifying duties in absence of an Executive Director and by providing additional internal controls; and

WHEREAS, the COMIDA issued bond proceeds for the Rochester Schools Modernization Program ("RSMP") Phase 1a projects were deposited in the Trustee's account on June 20, 2012; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 1b projects were deposited in the Trustee's account on June 6, 2013; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 1c projects were deposited in the Trustee's account on February 4, 2015; and

WHEREAS, Excel Aid funding associated with the RSMP is currently in the final stages of review and certification by the Dormitory Authority of the State of New York ("DASNY"); and

WHEREAS, the intended purpose of the Excel Aid funding is to partially pay for costs associated with the design and/or construction of certain Phase 1a projects; and

WHEREAS, due to the late timing of the DASNY certification process for the Excel Aid, if necessary, the District has decided to establish and fund a special account for the RSMP ahead of the completion of the DASNY certification process to pay for certain invoices associated with the Phase 1a projects; and

WHEREAS, the District will be reimbursed for any payments made after the DASNY certification process has been completed and the Excel Aid funds are released; and

WHEREAS, in order to avoid a year delay in the start of Phase 2 construction at East High School, Monroe High School, and School 15 (the “Early Start Projects”), the District has advanced funds to the RSMP for Phase 2; and

WHEREAS, it is understood by the District, the City, and the RJSCB that the funds advanced by the District would be reimbursed by the City as soon as possible through a Bond Anticipation Note (“BAN”) against the City’s debt limit; and

WHEREAS, the District’s counsel prepared a Board of Education (“BOE”) resolution to authorize the advance of the funds based on the full faith and credit of the City (BOE Resolution 2014-15: 627); and

WHEREAS, a future BAN provided by the City would reimburse the funds advanced by the District for the design work associated with the Early Start Projects, as well as provide the interim financing necessary to begin other Phase 2 project designs and to engage other professional service firms to begin Phase 2 planning and coordination work; and

WHEREAS, the closing for the City BAN took place on August 9, 2016 for the amount of \$32,000,000; and

WHEREAS, the District, the City and the RJSCB have executed a memorandum that sets forth the understanding that the District will advance funds to the RSMP for the payment of the expenses for the Early Start Projects and that the City will reimburse the District for these amounts through the BAN proceeds; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 2a projects were deposited in the Trustee’s account on August 2, 2017; and

WHEREAS, the City was reimbursed for its BAN from the Phase 2 bond proceeds on or about August 2, 2017; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 2 projects were deposited in the Trustee’s account on August 1, 2018; and

WHEREAS, the Program Manager, Independent Compliance Officer and RJSCB Chair have reviewed the individual pay applications from each of the consultants, contractors and suppliers for accuracy and completeness; and

WHEREAS, the Program Manager forwarded the regular monthly Pay Requisition Summary (attached to this Resolution) totaling \$416,965.30, including all invoices to be paid by the Trustee using bond proceeds and those invoices to be paid by the District using other funding, to the RJSCB Chair with copy to the full Board on October 2, 2018; and

WHEREAS, the Program Manager forwarded the Phase 2 monthly Pay Requisition Summary (attached to this Resolution) totaling \$8,528,393.99, including all invoices to be paid by the Trustee using bond proceeds and those invoices to be paid by the District using other funding, to the RJSCB Chair with copy to the full Board on October 2, 2018; and

WHEREAS, the RJSCB Chair approved the regular monthly Pay Requisition Summary and the Phase 2 monthly Pay Requisition Summary on or about September 10, 2018; and

WHEREAS, the RJSCB’s Phase 1 and Phase 2 Program Managers reviewed the regular monthly Pay Requisition Summary and the Phase 2 monthly Pay Requisition Summary with the RJSCB’s Finance Committee at its meeting on October 4, 2018.

THEREFORE, BE IT RESOLVED:

1. The Rochester Joint Schools Construction Board hereby accepts the regular monthly Pay Requisition Summary for the month of September 2018 in the amount stated above and the Phase 2 monthly Pay Requisition Summary for the month of September 2018 in the amount stated above and as shown in the Summary sheets attached to this Resolution.

**Second by Vice Chair Schmidt**

**Approved 4-0 with Member Jones not yet arrived and Member Richards away**

## **Communications**

**The Compliance Report from Baker Tilly is included in the Members packets and was reviewed by ICO Brian Sanvidge.**

### **Phase 1:**

- 100.00% submissions for the August 2018 reporting period.
- 97.91% of all data requested has been received and approved (April 2011 through August 2018).
- Overall Workforce (EEO) Participation: Minority @ 22.88% (goal is 20%) and Women @ 7.22% (goal is 6.9%).
- Overall Business Participation: Minority @ 15.74% (goal is 15%), Women @ 7.42% (goal is 5%), Small @ 3.77% (goal is 5%) and Disadvantaged @ 2.33% (goal is 2%).
- Rochester Residents: 0 of the 8 workers for the August 2018 reporting period (or 0%). The average Rochester Resident workforce (construction) from inception (April 2011 through August 2018) is 27.22%.

### **Phase 2:**

- 90.94% submissions for the August 2018 reporting period.
- 93.47% of all data requested has been received and approved (January 2016 through August 2018).
- Overall Workforce (EEO) Participation: Minority @ 26.7% (goal is 22%) and Women @ 7.05% (goal is 8%).
- Overall Business Participation: Minority @ 26.43% (goal is 17%), Women @ 11.5% (goal is 10%), Small @ 3.45% (goal is 3%) and Disadvantaged @ 2.36% (goal is 3%).
- Rochester Residents: 182 of the 801 workers for the August 2018 reporting period (or 22.72%).

**The Phase 2 Monthly Report is included in the Members packets and was reviewed by Program Director Pépin Accilien.**

#### **JAMES MONROE HIGH SCHOOL 2a/2b:**

- Staff and student occupancy has gone smoothly. Systems trainings for RCSD staff are ongoing.
- PH-2a punch list work is nearing completion. Additional “Not-In-Contract” work shown on the punch list, deemed necessary, will be addressed via Change Order.
- Preliminary PH-2b punch lists were issued on 9/12/18. Remedial work is underway.
- Remaining PH-2b contract work continues, porcelain tile at Event Lobby and Exterior “Brise Soleil” precast installation will continue through the end of October 2018 or early November.
- New stadium field facility is in full operation
- Commissioning work is nearing completion with no significant issues noted.
- Post occupancy logistics plan is adhered to and monitored daily with remaining work scheduled to complete in November 2018.
- Neighbors have requested soft washing of their homes. Complaints from nearby residents were filed with an RCSD Board of Education Commissioner. The RCSD and RJSCB have rejected the request.

#### **VIRGIL I. GRISSOM SCHOOL NO. 7:**

- Re-dedication Ceremony scheduled for 9/26/18 at 10:00 am.
- Rooftop chiller is generating an unacceptable level of noise. Acoustic mitigation measures being explored. Certified decibel readings will be done to establish baseline and options to further mitigate noise will be explored and budgeted.



- Requests continue to be received from School Staff for changes or additional items. The items are being forwarded to R. Coleman for presentation / vetting by the RCSD Chief of Operations and the Board Chair.

– **EAST UPPER AND LOWER SCHOOLS:**

- Pre-construction meeting held on 9/19/18. PM, CM, all Prime Contractors were in attendance.
- Master Schedule meeting held on 9/26/18. Follow up meeting to confirm Phase 1 schedule to follow Tuesday 10/2/18 Progress Meeting.
- Minor modification to Dental Lab will be forthcoming, per Dr. Nelms request to the Architect (Cannon Design). Community School Grant funding will be used for this work.
- Construction beginning in D-Wing West, Collaboratorium and throughout Basement- 1-Hour fire rated participations w/ doors were installed prior to start of school (Phase 1 D-Wing West).
- Current Construction activities are the following:
  - MEP Disconnects
  - Abatement of pipe elbows, floors, ceilings
  - Demolition of classrooms, restrooms and collaboratorium

– **JOHN WALTON SPENCER SCHOOL NO. 16:**

- Project is substantially complete. Office staff moved in 8/13/18. Teachers moved in 8/23/18. Orientation took place 8/23/18.
- East Coast Electric is still behind and has been instructed to add workers and work additional hours. The CM and RSMP are holding weekly meetings with ECE and the Bonding Company to review schedule and manpower. ECE's Bonding Company has been put on notice of the delays several months ago, and their representative is working with the ECE owner to improve ECE performance.
- Classroom Addition – Punch list work is ongoing. ECE Data, Power and Access Control/ Intrusion work is complete as of 8/31/18.
- 3<sup>rd</sup> Floor - Complete except for East Coast Electric's punch list.
- 2<sup>nd</sup> Floor - ECE punch list ongoing.
- 1<sup>st</sup> Floor - ECE Data, Power and Access Control/Intrusion Base Bid work was 95% complete as of 8/31/18. Punch list work is ongoing
- ECE base bid, punch list and Change Order electrical work will continue on "B" shift into mid-October 2018.
- All East Coast Electric payments now going to the Bonding company starting with payment for work done in August 2018.
- Lien releases were received for North Coast mechanic's liens.

– **THE CHILDREN'S SCHOOL OF ROCHESTER SCHOOL NO. 15:**

- The GC is sourcing River Rock for install at (2) site storm water retention areas.
- Final Punch list items being addressed by all primes.
- The district continues to work with Day Automation & Concord Electric to clear the bugs out of the security system
- Principal developed a wish list. CM is vetting the list for deficient contract items vs. "Day 2" end user requests. PM will forward "Day 2" list upon receipt.

– **SCHOOL WITHOUT WALLS COMMENCEMENT ACADEMY:**

- Building fully occupied. Ribbon Cutting Ceremony held on 27SEP18
- Final lockers – Mid October 2018 delivery
- Roofing: detail and some coping work is ongoing
- Temporary vestibule ceiling installation is complete
- Interior painting at multiple locations to be completed by October 2018
- Science room 110: base & glass doors for cabinets not yet installed. Waiting for delivery
- Testing & balancing of existing building HVAC System is needed. Will review with RCSD Maintenance Dept.
- Art room light came in broken and will be re-ordered.
- Flagpole installation is complete
- Art room final epoxy top and sinks – early October 2018 delivery

- Received mechanic's liens from an Electrical Sub and Electric Supplier due to non-payment by East Coast Electric. All ECE liens are now released

– **DR. FREDDIE THOMAS LEARNING CENTER:**

**Phase 2b.2 - Mechanical Equipment Replacement:**

Project is pending Close Out Documents and final document review by Watts Architecture.

– **EDISON TECHNOLOGY CAMPUS:**

- Roofing contract is complete and substantial completion has been issued. Warranty certification revisions have been completed and revised warranty certification has been submitted.
- Additional data drops installed in temporary Computer Lab Room 1D8. This lab is operational.
- Temp/Computer Lab Room 2E2 versus 2E2A.
  - Additional data drops were installed in Room 2E2A but the School preferred installation to be in Room 2E2.
  - Met 09/26/18 with School Administrators and RCSD IM&T Department, and will install 24 additional data drops in Room 2E2 per School's request. This is needed because this lab utilizes MAC computers which require hard data drops in lieu of wireless cards. Cost magnitude \$12 - \$15K.
  - Computer Lab Room 2E2A – data drops were not installed per layout plan so rework in this room will be implemented so it complies with approved construction bulletin at no additional cost.
  - Computer Lab Room 2E2A - at the 09/26/18 meeting, the School requested relocation of a smart board, which was not part of the original construction bulletin. Cost magnitude \$2 – \$3k.
- Staff toilet room construction bulletin has finally been completed and issued to CM for pricing by contractors.
- Following up with RCSD Facilities request to investigate site trench drain condition near Exit 9 at the School with the Architect (LaBella) and the Construction Manager (BCC).
  - Architect's recommendation will be replacing the complete trench system in this area. Construction bulletin is being finalized for issuance to contractors for pricing.
- Domestic water lead testing has been completed and received results on Saturday, Sept. 1<sup>st</sup>.
  - Several samples on 1<sup>st</sup> and 2<sup>nd</sup> floor exceed standards. Labels indicating do not drink the water waiting for test results have been placed at these locations.
    - It is the understanding lavatory faucets failing lead testing will have signage indicating faucet is not a supply for potable water.
  - One drinking fountain was affected and will be replaced. Retesting will be required.
    - In the process of replacing this drinking fountain and retesting will take place. This fountain is inside the auto shop area.
- New foundation wall in Robotics has been completed and structural steel installation is underway.
- Phase B (makerspace, TV Studio, art classrooms) are under construction.

– **CLARA BARTON SCHOOL NO. 2:**

- Met for a second time with City's Traffic Control Board. Revised street signage plan presented and approved. TCB will present plan to City Council for approval. Easement Exhibits are with the District's legal department to approve.
- Installation of Courtyard site drainage has been completed.
- Classroom addition foundations are in progress.
- Alt # 1 parking completed through binder coat.
- Former locker room space adjacent to Gym has been demolished.
- Abatement and demolition continue but continue behind schedule. Additional ACM has been discovered. Recovery measures have started.
- Special meeting with the Architect's IT designer and the DWT Consultant was held and coordination of details resolved except the proposed new monitor bracket location / interface with monitor. DWT consultant to procure bracket so final details can be resolved.
- Meeting with Facilities, Principal Dilbert and CPL held to finalize exterior color selections and to present interior materials and colors. .
- In response to request, a scope, budget, impact to project analysis and supporting documentation was created and submitted to potentially add whole building air conditioning. The preliminary cost is \$3.8 million (all local share) with a 9-month overall schedule delay.

– **GEORGE MATHER FORBES SCHOOL NO. 4:**

- Submittal process continues. Approximately 46% completed with this process.
- Asbestos abatement nears completion.
- Demolition of building section has been completed except foundations, which are currently underway.
- 2<sup>nd</sup> floor demolition has been completed and 1<sup>st</sup> floor demolition is underway.
- Baseline schedule has been completed and accepted by all prime contractors.
- Smart Bond Utilization
  - Pay applications for the four primes have been developed and approved.
- Demolition contractor continues to work six-day work week to maintain milestones detailed in baseline schedule.

– **ABRAHAM LINCOLN SCHOOL NO. 22:**

- The approved design is for a three-strand school, which the budget seems to support. The current school population (Abraham Lincoln School 22) appears to be a four-strand school. The district will need to align enrollment with the three-strand building.
- Current activities: abatement continues and excavation 95% complete, footing formwork and placement underway. Site work at parking lot continues. Foundation relief drain installed
- Critical issue: addition enclosure by October.
- The design team confirmed moving pre-K entrance in building is not feasible based on the current layout and function of 1<sup>st</sup> floor plan.
- Assessing the feasibility of adding Air-conditioning in parts of the building. The costs would be all local share.

– **DR. WALTER COOPER ACADEMY SCHOOL NO. 10:**

- The team has finalized a design that now meets the budget. The new design was reviewed with RCSD Leadership, RCSD Facilities and the RJSCB.
- RCSD Facilities has requested review of a 2-story courtyard option in the new addition and addition of back storage space in the basement. Informed RCSD leadership that the 2-story courtyard option with additional basement storage has additional costs that would put the project significantly over budget.
- Architect (SEI Design) and the Construction Manager (LeChase) presented the most recent School 10 plans to the RJSCB at the 8/6/18 meeting and received final approval to proceed with design development and construction documents.
- The design team is moving forward with the design for bidding November 2018 through December 2018. Award will be in January 2019 with construction to start early February 2019 and complete by Summer 2020.
- School 10 Principal, Cameron Clyburn, attended the 9/25/18 OACM meeting and was briefed on the revised/approved design being developed
- Whole building AC will be included in the base bid.
- The next OACM is scheduled for 10/2/18.

– **THE FLOWER CITY SCHOOL NO. 54:**

- LaBella continues with the enhanced 2-strand Construction Design as approved by the RJSCB.
- Principal is out on Medical and returning 8 October 2018. Meeting with Mike Schmidt and Administration about Program change to 2-Strand is pending.
- SED Pre-Construction document review is being scheduled for next week
- 100% Construction Document Review on schedule for SED on 22 October 2018
- Current Base Site Design is without property acquisition that is being explored by the City and the School District.
- RCSD to provide Letter of Interest to the City of Rochester Real Estate Department for potential property acquisitions neighboring School 54 for full Site Enhanced design.
- Allocation of additional funding has Project within budget, pending Construction Document Estimate
- IDC review is tentatively scheduled to begin on 8 October 2018

– **DISTRICT WIDE TECHNOLOGY:**

- Conducted lessons-learned meetings with School 2, 4, 10, 22 design teams on 18/19 September to improve entire product delivery process (design / procurement / installation) for Phase 2c/d schools.

Meetings supported by A/Es, CMs, Contractors. RSMP tracking actions. Installation of a teaching wall mock-up at 70 Carlson Road is planned as a result.

- Coordinating DWT clean-up efforts at School Without Walls and School 16.

– **BUSINESS OPPORTUNITIES PROGRAM:**

- Worked with RCSD Communications Department to successfully coordinate and execute Re-Opening ceremonies for Schools 7, 15, 16, Monroe, SWW.
- Tour of 60 Nassau Street warehouse strongly suggests that RCSD portion of leased space will need contract extension beyond current 9/30/18 expiration due to overstock of furniture and general inventory. A one-month lease extension is being executed.
- Met with RCSD Communications Dept. on 9/17 to coordinate outreach and advertising efforts for 3 upcoming Town Halls to present Strategic Planning for Phase 3.
- LeChase & DiMarco representatives taught Instructional Series sessions 3.3 & 3.4 respectively on 9/17 & 9/19 on “Estimating Principles” and the class began doing takeoffs on a sample Clark Patterson Lee Seneca Zoo project.

– **DISTRICT STANDARDS UPDATE:**

- RCSD Facilities requested to approve use of a window with a 60 psf design pressure, rather than the exclusive window designed to 110 psf, following a survey of Architects’ specifications for windows on non-RCSD schools.
- Sherwin Williams Paint representative provided paint standards and specification template requirements for Phase 2 schools. These are in review.
- District consultant for door hardware requested to provide review and update to Phase 2 Door Hardware Standards and Specification template.
- Plan to review School #10 and School #54 drawings and specifications bid packages in parallel with NYSED review and Interdisciplinary Document Coordination (IDC) review by Gilbane (beginning 01 October).

– **INTERDISCIPLINARY DOCUMENT COORDINATION:**

- Phase 2a Report Status: Received - Monroe, School 7, School 16, and East;
- Phase 2b Report Status: Received - Monroe, SWW, CSR 15, DFTLC, and Edison;
- Phase 2c Report Status: Received School 10, School 2 and School 22 and School 4;
- Phase 2d Report Status: In Progress - School 54 (project is in Schematic Design).

– **PHASE 3 STRATEGIC PLANNING PROGRESS:**

- Initial test fits are being drafted for RCSD review on 10/12 with School Chiefs.
- Draft Project Labor Agreement (PLA) Benefits Analysis submitted to the RJSCB for review and accepted at their Monday meeting.
- Draft Phase 3 Legislation being reviewed by the RJSCB and potential sponsors.
- Public meetings scheduled for 10/1, 10/22, and 11/19.
- Update to Mayor scheduled for 10/9.

The following Phase 1 items were discussed by Program Manager Mark AuClair.

– **CHARLOTTE DOOR REPLACEMENT PROJECT**

- Contract closeout underway.

– **HELEN BARRETT MONTGOMERY SCHOOL NO. 50 AND THE OLD MAYNARDS ELECTRIC BUILDING**

- Elmer Davis is scheduling the roof warranty inspection with the manufacturer. No firm inspection date has been set yet.
- Picnic table order has been placed and are waiting delivery confirmation.
- Cost proposal for porous pavement walking track has been submitted and currently developing change order to incorporate this work.
  - Need to hold execution of this change order until remediation cost for cinders can be established.
- Cinder removal meeting was held on Wednesday, September 26<sup>th</sup>. Below is a summary of meeting:

- Helen Barrett Montgomery School 50 – Black Cinder Site meeting Summary:
  1. Reviewed status of site’s current condition and cinder removal.
  2. Consensus by all was the remaining cinder remnants do not pose a health or regulatory issue.
  3. Two (2) recommendations were reviewed:
    - a. Recommendation #1 – Minimum requirement:
      - Once subgrade is established site will be rock hounded. Spoils will be disposed of at a regulated waste site.
      - 6” structural fill meeting specification requirements.
      - 6” of topsoil.
    - b. Recommendation #2 – Preferred if budget can afford:
      - Once subgrade has been established site will be rock hounded. Spoils will be disposed of at regulated waste site.
      - 12” structural fill meeting specification requirements.
      - 6” topsoil.
    - c. Alternate for the inclusion of filter fabric (Engineer to submit requirements) installed at subgrade.
  4. M. AuClair to forward Cerrone’s latest site survey to CPL for their use.
  5. Recommendations and costs will be presented to RJSCB for final approval to move forward.

**The M/WBE and Services Procurement Committee Report for October 4, 2018 is included in the Members Packets.**

The M/WBE and Services Procurement Committee Report includes the Board Chair Report for Authorized Change Orders and is articulated below for this month:

<b>Project</b>	<b>Contractor</b>	<b>Number</b>	<b>Amount</b>
School 7	GC DiPasquale	21	\$34,293.00
	EC Eastcoast Electric	13	\$(4,013.00)
Monroe 2a	MC MA Ferrauilo	23	\$4,023.71
CSR 15	GC Holdsworth Klimowski	37	\$8,837.00
	EC Concord Electric	16	\$2,540.00
	PC Thurston Dudek	5	\$(5,000.00)
SWW	MC MA Ferrauilo	9	\$(5,000.00)
	PC MA Ferrauilo	3	\$17,652.00
Monroe 2b	EC Concord Electric	17	\$21,640.33
	GC Manning Squires Hennig	22	\$12,506.90
	GC Manning Squires Hennig	23	\$5,406.00
	GC Manning Squires Hennig	24	\$15,699.00
Edison	GC Manning Squires Hennig	7	\$16,066.00
	GC Manning Squires Hennig	8	\$4,456.00
	PC MA Ferrauilo	6	\$14,077.00
	EC Concord Electric	2	\$17,222.08
School 2	MC JW Danforth	1	\$1,928.00
	<b>TOTALS</b>	<b>17</b>	<b>\$162,334.02</b>

The M/WBE and Services Procurement Committee Report includes the Board Chair Report for Authorized Purchase Orders and is articulated below for this month:

<b>Project</b>	<b>Firm</b>	<b>Number</b>	<b>Amount</b>
School 7	FM Office Products	FFE-2B-0035	\$1,193.46
Edison	Boulter Industrial	M-2B-0015	\$19,392.70
<b>TOTALS</b>		<b>2</b>	<b>\$20,586.16</b>

The M/WBE and Services Procurement Committee Report includes the Board Chair Report for an Authorized Amendment and is articulated below for this month:

<b>Project</b>	<b>Firm</b>	<b>Number</b>	<b>Amount</b>
CSR 15	Executive Investigation	18-EXEC-1-002	\$19,989.27
<b>TOTAL</b>		<b>1</b>	<b>\$19,989.27</b>

**The Finance Committee Report for October 4, 2018 is included in the Members packets.**

**Executive Session**

**Approved at 5:03 pm.**

Chairman Williams called for an Executive Session pursuant to New York Public Officer’s Law Article 7, Section 105.1 (f), to discuss particular Corporations and their respective Contracts.

Motion by Board Member Geena Cruz  
 Second by Vice Chair Schmidt  
 Approved 5-0 with Member Richards away

**The Board came out of Executive Session at 5:26 pm.**

Motion by Board Member Geena Cruz  
 Second by Vice Chair Schmidt  
 Approved 5-0 with Member Richards away

**Adjournment**

**Approved at 5:26 pm.**

Motion by Board Member Geena Cruz  
 Second by Vice Chair Schmidt  
 Approved 5-0 with Member Richards away